

존스홉킨스 병원(Johns Hopkins Health System) 물품 구매정보 안내

저희 은행 워싱턴 주재원(김제국: 1-202-434-4553)이 입수, 송부해 온 정보에 의하면, 존스홉킨스 병원측(Johns Hopkins Health System: JHHS)은 연간 약 7억 불에 이르는 물품조달을 일반기업에게 개방, 향후 병원자재부터 일반 물품까지 Vendor 입찰과 종합결정과정을 통해 물품을 조달하겠다고 합니다.

이 병원의 조달에 참여를 원하는 기업은 공급업체 생산물 번호, 수량, 상품명세, 가격 등을 적은 신청서를 작성하면 되며, 조달절차는 상품의 수량 내지 공급가액 수준 검토, 구매위원회의 검토, 최종입찰, 계약서 작성 등으로 이루어지게 됩니다.

동 구매와 관련, 존스홉킨스 병원측은 이번에 구매예정분의 일정부분을 소수계와 여성 CEO 기업들에게 배정하기로 하였다고 발표한 바, 관심이 있으신 기업은 붙임 문서를 참조하시기 바랍니다.

동 사항과 관련해 추가로 문의하실 내용이 있으신 분은 아래로 연락주시면 감사하겠습니다.

한국수출입은행

☎ 워싱턴 주재원(김제국 부부장)

(T. 1-202-434-4553)

☎ 고객지원팀

(T. 02-3779-6267, 6276. Fax. 02-3779-6743)

- 붙임 : 1. Vendor Policy Guide(한글 요약) 1부.
2. Vendor Policy Guide(원문). 끝.

<붙임 1>

Vendor Policy Guide(요약)

- 일반원칙 -

- 구매시 10,000미분이 넘을 경우는 3者 경쟁입찰할 것이며, 이런 절차를 거치지 않으려면 소정의 서류들을 제출해야함
- 구매 주문절차를 밟기 위해서는 공식문서로 요청해야 하고, 구두 통지는 불가함
- 계약서 내용은 JHHS의 Legal Dept에서 검토할 예정임
- 견적서는 병원측 구매부서(JHHS Corporate Purchasing)로 제출하여야 하고, 견적서는 최근 기준이며, 모든 품목의 할인액과 할인율, 최종 비용 등을 담고 있어야 하며, 모든 항목에 대해 각각 가격이 매겨져 있어야 함.

- 선정기준 -

- 동 구매시 선정기준은 1) Responsiveness to emergencies 2) Vendor innovation 3) Adherence to policies(appointment) 4) Back orders 5) Invoice discrepancies 6) Committed pricing 7) Price increase 8) Order errors 9) Invoices with items in same order as the purchase order..... 등이 있음

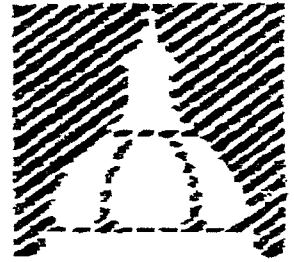
- Vendor 와의 관계 -

- 물품공급자 선정은 경쟁력 있는 품질, 가격, 서비스를 기초로 하게 되고 이와 관련하여 병원 담당자들은 선물이나 팁 그리고 향응 등을 받지 못하도록 되어 있음
- 물품과 서비스의 샘플은 오직 평가의 목적에서만 제공할 수 있음
- 양측의 가격협상과 계약사항 등은 모두 비밀로 유지되어 질 것임

※ 기타 자세한 사항은 붙임 2를 참조

<붙임 2>

213 Fourth Street. Palisades Park 07652



JOHNS HOPKINS HEALTH SYSTEM

Vendor Policy Guide

How to do Business with Corporate Purchasing

JOHNS HOPKINS HEALTH SYSTEM

Vendor Policy Guide

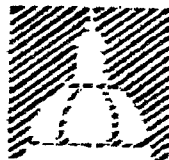
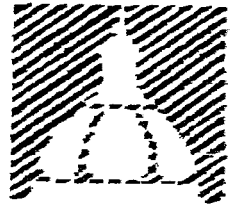


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JHHS Corporate Purchasing

Vendor Keys to Success

Vendors are required to notify Corporate Purchasing representatives (Buyers/Sr. Buyers) of all projects and requests concerning affiliate departments. Compliance with this requirement is mandatory to continue vendor in good standing status.

Corporate Purchasing will assure all value analysis for new products and standardization criteria are met prior to any purchase agreement.

Corporate purchasing will solicit three competitive bids on all purchases with a total requisition cost exceeding \$10,000. To negate this process, the requesting department must provide sole source documentation.

An Authorized requisition is essential to begin the purchase order process. Verbal notification of potential purchases is not acceptable.

Contracts should be reviewed by the Johns Hopkins Health System Legal Department. No vendor provided contracts will be accepted.

Corporate officers of the selected vendor will be required to sign all legal documents and return these documents to Corporate Purchasing for signature approval. At this time an authorized representative of the Johns Hopkins Health System will execute and the vendor will receive a copy of the contract.

Quotations must be submitted to Corporate Purchasing. Validity of quotes received with requisitions will be the prerogative of Corporate Purchasing. Quotations must be current and all line items must be individually discounted indicating list price, percentage discount, dollar discount, and final cost. It is essential that each line item be separately priced.

Corporate Purchasing will begin the purchasing/bid process with written notification from a department or affiliate.

Corporate Purchasing will validate invoices. Price increases on fixing pricing will not be tolerated.

If price caps have been negotiated, a 30-day written notice must be delivered to Corporate Purchasing prior to effective pricing date.

Vendor Selection Criteria

Corporate Purchasing is responsible for the selection of vendors that will provide the Health System with cost effective products and services in a timely manner.

Vendor selection criteria:

Existing vendors will be evaluated on the following:

- 1. Responsiveness to emergencies**
- 2. Vendor innovation (helping the institutions improve quality and reduce costs.)**
- 3. Adherence to policies (appointments, invoice processing, etc.)**
- 4. Back orders**
- 5. Invoice discrepancies**
- 6. Committed pricing**
- 7. Price increases**
- 8. Order errors**
- 9. Invoices with items in same order as the purchase order**
- 10. Delivery lead times**
- 11. Product support**
- 12. Product packaging**
- 13. Distribution programs**
- 14. Financial stability (based on consideration of increased contracting or on poor performance)**
- 15. Favorable terms negotiations**
- 16. Contractual compliance**
- 17. Discount pricing.**

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Corporate Purchasing will monitor vendors with input from end user departments on a continuing basis. Various purchasing data reports, user inquiries, purchasing/expediting experiences, meetings with users and other inputs will be cataloged and maintained in vendor-specific files within Corporate Purchasing by the contract administrator.

Users may request information on specific vendors at any time. Vendors may also request information on themselves at any time. If particular information is judged to be significant, a general correspondence may be created to present information to all users of a particular vendor.

If vendor performance is deemed to be unacceptable on a continuing basis or because of a serious incident, the vendor will be notified by Corporate Purchasing. Depending on the type, severity, past history, etc. of the unacceptable performance the vendor may be issued a warning, disqualified for additional business or disqualified from any business with Johns Hopkins Health System. Fines may be imposed per previous contractual agreement.

Vendor Relations

Guidelines for the Hospital's interactions with vendors of supplies, pharmaceuticals, equipment and services. These guidelines are intended to encourage disclosure and discussion and to provide guidance for decision making. Employees and medical staff must disclose to and receive prior approval from their Functional Unit Administrator or Director for vendor-related activities.

We are committed to honest business dealings with our vendors, and we strive to develop mutually advantageous relationships. In conducting business with vendors, employees and medical staff are also expected to act fairly and objectively and in the best interest of the Hospital. Our selection of vendors will be based on quality, price, and services offered, which make them competitive with other suppliers.

Gifts

Employees and medical staff may not accept gifts or gratuities from suppliers, with the exception of novelties of nominal value. Gifts received which are unacceptable according to this policy, should be returned to the donors or donated to an appropriate charity.

Entertainment

Employees and medical staff may not accept primarily social entertainment offered or sponsored by vendors. Entertainment with vendors must be for valid business purposes and must benefit the Hospital. Entertainment is not construed to mean a business meal or function that is directly related to business. The business meal or entertainment functions should be unsolicited and proportional to the related business activity.

Samples of Goods and Services

Samples of goods and services may be accepted only for purposes of evaluation and must be procured in accordance with Hospital policy. Free samples for patient use, when permitted by Hospital policy, may be dispensed only with a disclaimer regarding hospital endorsement. Pharmaceutical samples, in accordance with Hospital policy, are prohibited from being distributed for patient use.

Consulting and Research Activities

Participation in consulting and research activities with vendors shall be in accordance with Hospital policy (to be developed).

Vendor Sponsorship

Vendor sponsorship of travel, educational conference and seminars must be valid business purposes and must benefit the Hospital. Travel expenses paid by vendors, if any, must be proportional to the business activity that will occur during the trip.

Confidentiality of Business Matters

Official business matters such as price negotiations and contractual arrangements are considered to be confidential. Employees and staff should exercise discretion when discussing price negotiations and contractual arrangements.

[REDACTED]

JOHNS HOPKINS HEALTH SYSTEM**Vendor Protocol**

Establish general operating procedures for all vendor representative visits, and the receipt and delivery of products to the Johns Hopkins Health System.

These procedures apply to all vendors servicing the Johns Hopkins Health System.

Vendor Receipt and Delivery to the Johns Hopkins Health System

- All packing slips, invoices, manifests, and like documentation must have reference to the purchase order numbers.
- All packing slips, invoices, manifests, and like documentation must include the stock number assigned when supplied on the purchase order. This applies to storeroom, stocked items.
- Multiple purchase order invoices and packing slips must be illustrated in such a way that each line item is identifiable to a specific purchase order.
- Reference must be made on the packing slip and invoice to those items that were not filled to complete status (partial, back orders, etc.) on the purchase order processed.
- Shipments that are drop-shipped by a vendor not indicated on the Purchase Order must have the original vendors name and System issued purchase order number on the packing slip.

Vendor Representative Visitation Protocol – Johns Hopkins Hospital

- All vendors who wish to visit a specific individual within a unit or a department must schedule an appointment following the guidelines established in that area.
- Only designated entrances at each institution will permit vendor representative access with requirements for sign-in/sign-out.
 - A badge indicating "vendor representative" will be issued and returned upon completion of the vendor representatives appointments. Failure to secure and return the badge and utilize the sign-in/sign-out process will be cause for reprimand based on said procedure.
 - No vendor will be permitted in patient care areas without specific written permission or accompanied by department employee.

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- No vendor will be permitted to enter supply storage areas.
- Vendor representatives should not schedule any social or academic meetings on their own accord. Such meetings should be coordinated through the Administrator and a faculty or staff member who is ultimately responsible to a Functional Unit Director.

Vendor Representative Visitation Protocol – Corporate Purchasing

- Vendor representatives must secure an appointment from the appropriate individual within Corporate Purchasing prior to a visit.
- A daily approved vendor visit list will be forwarded to the receptionist at Corporate Purchasing and those vendor representatives on that list will be permitted in the building.
- Any observed or reported violation of the Johns Hopkins Health System visitation policy will be handled in the following manner:
 - **1st Occurrence** – A written confirmation of the incident and a notification that if the incident occurs again, the vendor representative may be barred from returning to the institution for sales marketing activities and notification will be sent to the vendor representatives immediate superior.
 - **2nd Occurrence** – A letter to the vendor representatives immediate superior with a copy to the vendor's senior sales and marketing officer informing them that a second incident occurred violating the Johns Hopkins Health System policy and that this specific individual will not be permitted to the institution again. Another representative may be substituted as to continue the vendor/institutional relationship.

If the two violations cycle occurs again with the same vendor, Corporate Purchasing will request the vendor to attend a meeting which will inform them that another violation will result in the vendor being removed from the approved vendor status list at the Johns Hopkins Health System for a period of ninety (90) days. Additionally, any existing contracts or bids under construction may be considered null and void during this period at the discretion of the Johns Hopkins Health System.

A contract signed by other than an officer of the respective corporations, or by the Purchasing Department, is invalid and voidable. No employees (except those above) have the authority to bind any Johns Hopkins Health System entity to a contract, purchase order or agreement, promise to pay, sale or trade-in, custodial obligation or equipment evaluation, contractual change or relief, lease or rental agreement, or purchase order modification, addition, or

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deletion. Any such improper obligation, even if initially honored by the Health System, is voidable at the discretion of the Health System.

Purchase Order Required for Vendor Payment

Orders are not considered binding, nor will respective invoices be paid, without a corresponding purchasing order and receiving report, service contract and corresponding signed work order, or consulting agreement.

Corporate Purchasing is solely authorized to commit Health System Funds for any purchases. This committal is accomplished by issuing a purchase order.

Any orders placed directly to a vendor by a department (unauthorized request issued by department) are not valid.

Invoices for unapproved orders must be presented from the vendor to the individual responsible for placing the order.



Corporate Materials Management /
Corporate Purchasing Department



5300 Alpha Commons, 4th Floor
P.O. Box 8893
Baltimore, MD 21224-8893
(410) 550-3300 / FAX (410) 550-3330

JOHNS HOPKINS HEALTH SYSTEM
VENDOR FULL DISCLOSURE STATEMENT

THE JOHNS HOPKINS HEALTH SYSTEM CORPORATE PURCHASING POLICY

It is the policy of The Johns Hopkins Health System ("JHHS") to conduct its purchasing activities in accordance with all applicable state and federal regulations regarding the purchasing of goods or services, including, but not limited to, applicable requirements of Medicare and Medicaid programs. In addition, all JHHS officers, directors, employees, staff or agents ("JHHS Personnel") are required to act fairly, objectively and in the best interest of JHHS when conducting business with vendors on behalf of JHHS. JHHS's selection of vendors is based on quality price, services offered and other features of a competitive market place.

As used herein, JHHS shall comprise, collectively, JHHS, together with the following affiliated entities, The Johns Hopkins Hospital, Johns Hopkins Bayview Medical Center, Inc., Johns Hopkins Pediatrics At Home, Inc., Johns Hopkins Home Health Services, Inc., and Johns Hopkins Pharmaquip, Inc.

GIFTS, SERVICES OR CONSIDERATION

Vendors shall submit written notification to JHHS, and receive approval from the JHHS Purchasing Department, prior to providing JHHS Personnel with any "Gifts, Services or Consideration" valued in excess of **Fifteen Dollars (\$15.00)**. "Gifts, Services or Consideration" includes, but is not limited to: gifts, gratuities, social entertainment offered or sponsored by the vendor, samples, consulting and research activities, vendor-sponsored travel, educational conferences, seminars, other business courtesies and warranties, discounts and any additional items or services not described in the Agreement. "Gifts, Services or Consideration" does not include items valued less than **Fifteen Dollars (\$15.00)** such as pens, coffee mugs, calendars or other small promotional or novelty items. The written notice is to be sent to:

The Johns Hopkins Health System Corporation
Attention: Elizabeth Gibula
4940 Eastern Avenue
P.O. Box 8893
Baltimore, Maryland 21224-8893

With a copy to:
Attention: General Counsel, Legal Department
The Johns Hopkins Health System Corporation
600 N. Wolfe Street
Baltimore, Maryland 21287-1900

By signing below, the vendor acknowledges that he has read, understands, and agrees to the terms set forth on this Statement.

Name: _____

Signature: _____

Title: _____

Company: _____

Date: _____

Affiliates of the Johns Hopkins Health System

The Johns Hopkins Hospital • Johns Hopkins Bayview Medical Center • Johns Hopkins Medical Services Corporation • Johns Hopkins Home Care Group

Evaluation Purchase Orders Expense Items

Evaluation may be conducted for a variety of reasons. Post evaluations commitments are not made prior to an evaluation completions and Corporate Purchasing will be the sole source of information on the status of an evaluation and any post evaluation implementation with any vendor.

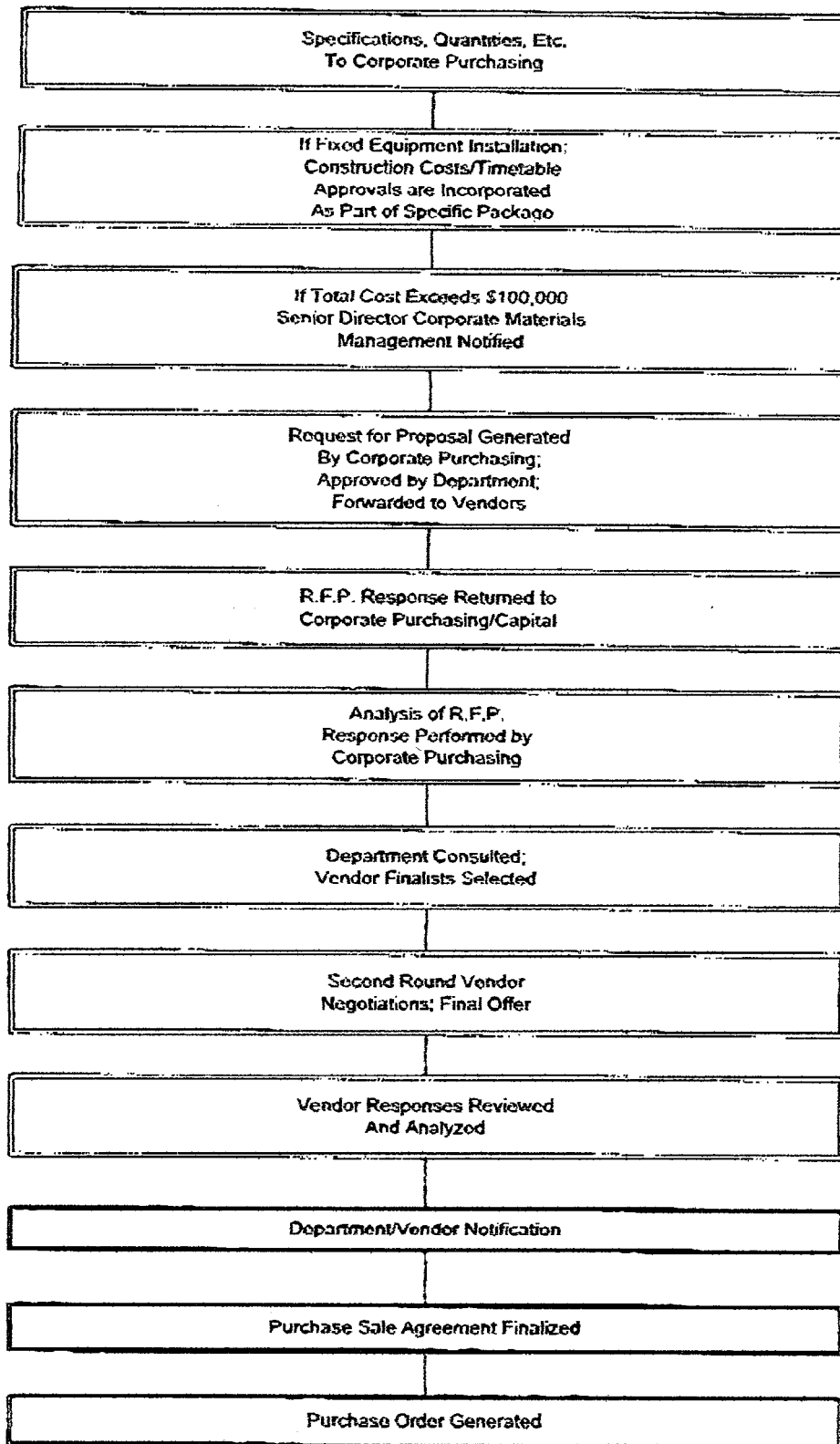
All expensed items being evaluated must be obtained via purchase order, even if they are no charge items. No unapproved investigational items may be brought in for evaluation without the written consent of the responsible affiliate committee on investigational devises. The Johns Hopkins Health System Purchase Requisition (JHHS 15-193100; FSKMC 8691-009; JHMSC 14-0055), is utilized for ordering expensed items for evaluation.

The Following information must be supplied when ordering evaluation items:

- Manufacturer's product number
- Quantity
- Purchase unit of measure
- Complete and accurate product description
- Suggested list price (if known)
- If item is totally new or a substitute/replacement item
- The manufacturer's number and description of item it is replacing
- The length of the evaluation including start/stop dates
- The signature of the department administrator on the requisition to acknowledge the evaluation process
- Budget impact statement (will be potential cost savings, cost increase, or budget neutral if evaluation is successful and product is implemented).



Johns Hopkins Health System Capital Equipment Procurement Process



JOHNS HOPKINS HEALTH SYSTEM CORPORATE PURCHASING COMMODITY LISTING – ALPHABETICALLY BY BUYER	
<i>BUYER</i>	<i>COMMODITIES</i>
ROSIE BITTER Senior Buyer (0-3317) <u>rbitter@jhmi.edu</u>	Alcohol Program Batteries Chemical Dependency Dialysis, Peritoneal, and Renal Fax Machines & Supplies Labels & Stickers Materials Distribution Center (Lab Supplies) Meters, Glucose Miscellaneous (ALPHA 'A' – 'F') Nephrology Office Equipment – Copiers, Fax Machines, Printers, Desktop Shredders Office Equipment (Under \$500) Paper - Copier, Chart, EEG/EKG/ Fax Plates (Imprinters/Addressographs) Uniforms (INCLUDING SCRUBWEAR)
BETH FRIEDEL Senior Buyer (0-3305) <u>bfriedel@jhmi.edu</u>	Alcohol Blood Bank Blood Bank Reagents Blood Products, Hemapheresis Blood, Whole, Derivatives, Albumin Gloves (LABS ONLY) Hematology Immunology Lab Supplies Plasmanate Radioactive Materials Repairs (LAB EQUIPMENT ONLY!) Services, Contracted – Lab Test)

JOHNS HOPKINS HEALTH SYSTEM CORPORATE PURCHASING COMMODITY LISTING - ALPHABETICALLY BY BUYER	
<i>BUYER</i>	<i>COMMODITIES</i>
JEAN MARTIN <i>(Continued)</i>	<i>Continued:</i> Filters, Sheaves (NON-STOCK) Fixtures (NON-STOCK) Printing Housekeeping/Janitorial Supplies Lamps (NON-STOCK) Technical Services
CORKY TOWERS Buyer (0-3311) ctowers@jhmi.edu	Endoscopy Gastroenterology G.I. Mortality (JHBMC) JHC Physicians Miscellaneous ('Q'-'S') Minor Capital (JEANNETTE MAROUSEK-BACKUP)
SHIRLEY VARRICCHIO Buyer (0-3328) svarricchio@jhmi.edu	Bill Only (JHBMC) Burn Center (JHBMC) Central Sterile Processing (JHBMC) Central Stores (JHBMC) Clinics (JHBMC) Emergency Orders (JHBMC) Instruments, Surgical (ALL AREAS) Labor & Delivery (JHBMC) NICU (JHBMC) Nursing (JHBMC) OB/GYN (JHBMC) Operating Room (JHBMC) Pediatrics (JHBMC) Patient Equipment Rental (JHBMC) Miscellaneous ('T'-'U') Shipping Requests (JHBMC & JHMSC) Urology

**JOHNS HOPKINS HEALTH SYSTEM
CORPORATE PURCHASING - MATERIALS MANAGEMENT
TELEPHONE LIST**

CORPORATE PURCHASING	EXTENSION	ROOM #
BITTER, ROSIE	0-3317	445
BUSHELL-ENGLISH, LINDA	0-3318	435A
FRIEDEL, BETH	0-3305	444
GIBULA, BETTY	0-3325	438A
HARTJE, RITA	0-3325	437A
HOFFMAN, RON	0-3312	453
JANICKI, DAWN	0-3306	449
JONES, DEBRA	0-3315	442
KRUELLE, RICK	0-3323	448
LAPINSKI, KIM	0-3302	454
LOCKLEAR, REGINA	0-3303	454
MAROUSEK, JEANNETTE	0-3307	450
MARTIN, JEAN	0-3304	451
TOWERS, CORKY	0-3311	454
VARRICCHIO, SHIRLEY	0-3328	443
WOODS, LANDI	0-3310	456
	0-3300	430 RECEPTION

MATERIALS MANAGEMENT	EXTENSION	ROOM #
GRANT, KEN	0-3326 (5-3956)	433
BASHAM, DEBORAH	0-3314	440
LEVIN, SUSAN	0-3327 (4-0074)	434
HAYSBERT, REGGIE	0-3308	441

OWENS & MINOR	EXTENSION	ROOM #
MCCLUNG, SANDY	0-3309	436A
TRONE, CLIFF	0-3319	436A

MISCELLANEOUS	EXTENSION	ROOM #
FAX #1 CUSTOMER SERVICE	0-3330	
FAX #2 CUSTOMER SERVICE	0-3331	
FAX #3 CUSTOMER SERVICE	0-3332	
LARGE CONFERENCE ROOM	0-3321	
SMALL CONFERENCE ROOM	0-3313	

**JOHNS HOPKINS HEALTH SYSTEM CORPORATE PURCHASING
MISSION STATEMENT**

MISSION AND RESPONSIBILITY

CORPORATE PURCHASING IS EMPOWERED BY THE BOARD OF DIRECTORS OF THE JOHNS HOPKINS HEALTH SYSTEM (JHHS) VIA THE PRESIDENT OF THE HEALTH SYSTEM. THIS AUTHORITY TO ACT AS AN AGENT OF THE HEALTH SYSTEM IN PROCUREMENT MATTERS IS UNDER THE DIRECTION OF THE VICE PRESIDENT OF CORPORATE AND COMMUNITY SERVICES FOR THE HEALTH SYSTEM.

CORPORATE PURCHASING, AS AN AGENT FOR THE JOHNS HOPKINS HEALTH SYSTEM, IS RESPONSIBLE FOR ALL BIDDING, CONTRACTING, NEGOTIATION AND PROCUREMENT OF ALL SUPPLIES, EQUIPMENT AND SERVICES REQUIRED FOR MAINTAINING THE OPERATIONS AND EFFECTIVE PATIENT CARE IN A TIMELY AND COST EFFECTIVE MANNER.

FURTHER CLARIFICATION: SUPPLIES (DEFINED AS, CONSUMABLES, ASSET INVENTORY, DIRECT PURCHASES, DEPARTMENTAL SUPPLIES), CAPITAL AND MINOR EQUIPMENT, LEASES AND RENTALS, SERVICE CONTRACTS, PARTS AND ACCESSORIES, AND SERVICES.

CORPORATE PURCHASING IS SOLELY AUTHORIZED TO COMMIT HEALTH SYSTEM FUNDS FOR ANY PURCHASE.

COMMITMENT FOR FUNDS IS ACCOMPLISHED BY ISSUING A PURCHASE ORDER. UNAUTHORIZED REQUESTS AND RECEIPT OF GOODS ARE NOT CONSIDERED BINDING, NOR WILL RESPECTIVE INVOICES BE PAID, WITHOUT A CORRESPONDING PURCHASE ORDER AND RECEIVING REPORT. JHHS EMPLOYEES WILL BE PERSONALLY LIABLE FOR THE UNAUTHORIZED ORDERING, RECEIVING AND USING OF ITEMS.

CORPORATE PURCHASING PROVIDES:

- ... PRODUCT INFORMATION
- ... MARKET INFORMATION
- ... VENDOR INFORMATION
- ... PRICING INFORMATION
- ... CONTRACT ADMINISTRATION, MANAGEMENT AND NEGOTIATION
- ... PRODUCT SPECIFICATION DEVELOPMENT ASSISTANCE
- ... PRODUCT EVALUATION ASSISTANCE

**JOHNS HOPKINS HEALTH SYSTEM CORPORATE PURCHASING
CODE OF ETHICS**

CODE OF ETHICS

PURCHASING AND MATERIALS MANAGERS OCCUPY A SPECIAL POSITION OF TRUST AND RESPONSIBILITY. IN ORDER TO AVOID THE POTENTIAL PROBLEMS OF UNETHICAL BEHAVIOR STRICT ADHERENCE TO A SOUND CODE OF ETHICS IS REQUIRED AND PRACTICED.

ETHICS DEMAND THAT WE, AS EMPLOYEES OF THE JOHNS HOPKINS HEALTH SYSTEM PURCHASING AND MATERIALS MANAGEMENT DEPARTMENTS, WHO MAKE OR INFLUENCE DECISIONS FOR OUR HEALTH CARE SYSTEM WITH COMPLETE FIDELITY TO THE INSTITUTIONS AND RESPECT THE VALID RIGHTS OF OTHERS.

THE CORPORATE PURCHASING DEPARTMENT SUBSCRIBES TO THE FOLLOWING STANDARDS:

- ... STRIVE TO CONDUCT ALL BUSINESS WITH HONESTY, FAIRNESS, INTEGRITY, AND LOYALTY TO THE SYSTEM AND OUR PROFESSION.
- ... DECLINE ALL GIFTS OR GRATUITIES AND DO NOT ENTER INTO ANY TRANSACTIONS RESULTING IN OUR PERSONAL BENEFIT.
- ... CONDUCT OURSELVES IN SUCH A MANNER AS TO MERIT THE RESPECT OF OUR EMPLOYER, CO-WORKERS, AND PEERS.
- ... EXERCISE SKILL AND GOOD JUDGMENT TO OBTAIN THE MAXIMUM VALUE FOR EACH DOLLAR OF EXPENDITURE.
- ... TREAT WITH DISCRETION ALL INFORMATION OBTAINED IN CONFIDENCE.
- ... STRIVE FOR STANDARDIZATION TO REDUCE COST AND FURTHER THE DEVELOPMENT AND METHODS OF PRODUCTS THAT EMPHASIZE HIGH QUALITY, SAFETY, AND EFFECTIVENESS OF PATIENT CARE.

CORPORATE PURCHASING STAFF MEMBERS WILL FOLLOW THIS CODE OF ETHICS AT ALL TIMES AND ARE REQUIRED TO SIGN A CONFLICT OF INTEREST STATEMENT.